



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**  
**WASHINGTON, D.C. 20460**

EXTERNAL CIVIL RIGHTS COMPLIANCE OFFICE  
OFFICE OF GENERAL COUNSEL

December 19, 2019

**Return Receipt Requested**

Certified Mail #:7015 3020 0002 2367 1913

**In Reply Refer to:**

EPA Complaint No: 13R-17-R9

Ms. Maria Bee  
Chief Assistant City Attorney  
City of Oakland, City Attorney's Office  
Oakland City Hall  
1 Frank H Ogawa Plaza, 6th Floor  
Oakland, CA 94612

**RE: Closure of Monitoring of Administrative Complaint**

Dear Ms. Bee:

This letter is to notify you that the City of Oakland, a municipal corporation, acting by and through its City Council ("City"), has fully complied with the Informal Resolution Agreement (Agreement), dated July 25, 2019, between the U.S Environmental Protection Agency ("EPA") External Civil Rights Compliance Office (ECRCO) and the City and the City of Oakland, a municipal corporation, acting by and through its Board of Port Commissioners ("Port"). Accordingly, ECRCO is closing the monitoring of EPA Complaint No. 13R-17-R9 as of the date of this letter with respect to the City.

The Agreement for EPA Complaint No. 13R-17-R9, at Section II.J, provides that the City will train all appropriate City staff assigned to oversee development or tenancies on the Oakland Army Base ("OAB") regarding the commitments contained within the Agreement within 120 days after execution of the Agreement (*i.e.*, November 22, 2019); and that within 90 days of the initial training event, the Port will also develop a plan to provide such training as a routine part of the on-boarding process for new employees who work on the OAB.

ECRCO has reviewed the City's submission to ECRCO, dated November 21, 2019, and appended documents.<sup>1</sup> Consistent with Section II.J. of the Agreement, the City provided ECRCO with documentation demonstrating completion of its commitment to conduct a training, which involved 14 City staff members, including those assigned to oversee development or

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<sup>1</sup> Email to ECRCO from the City's Chief Assistant City Attorney, Maria Bee, "Training"; EPA File No. 13R-17-R9, (Nov. 21, 2019).

tenancies on the OAB regarding commitments contained within the Agreement. In addition, consistent with II.J. of the Agreement, the City provided documentation to ECRCO to satisfy the City's on-boarding training requirement for new employees who work on OAB projects. Specifically, the City's plan is to provide training to staff hired to work on OAB projects within 120 business days of commencement of employment.

Accordingly, pursuant to Section IV.D. of the Agreement, EPA accepts the documentation as the completion of the City's commitment in Section II.J. of the Agreement. In addition, pursuant to Section IV.B. of the Agreement, EPA with this letter documents the closure of its monitoring action regarding EPA Complaint No. 13R-17-R9.

As stated in the Agreement, EPA remains available to provide technical assistance, upon request of the City, regarding the City's obligations under federal nondiscrimination laws, including Title VI and EPA's implementing regulation, with respect to its programs, services and activities. EPA appreciates the City's cooperation and effort in this matter. Please feel free to contact Kurt Temple at 202-564-7299 (temple.kurt@epa.gov) or me at 202-564-9649 (dorka.lilian@epa.gov) if you have any additional questions or concerns.

Sincerely,



Lilian S. Dorka  
Director  
External Civil Rights Compliance Office  
Office of General Counsel

cc: Angelia Talbert-Duarte  
Acting Associate General Counsel  
Civil Rights and Finance Law Office

Deborah Jordan  
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